

Asa L. Shipman's Sons

1922-1923

[100 Chambers St., NYC]

November 16th, 1922.

Asa L. Shipman's Sons,
100 Chambers Street,
New York.

Attention of Mr. John J. Marshall.

Dear Sir:-

Kindly send us the following:-

- ✓ 2 doz. Mongul Pencils, No. 2.
- ✓ 1 " " " " 1.
- ✓ 2 " Venus Drawing Pencils, Grade HB.
- ✓ 1 " Ideal Paper Clamps, No. 1.
- ✓ 6 " White Blotters.
- ✓ 1 " E. Faber's Erasers, No. 110.
- ✓ 3 jars, Sanford's Library Paste, No. 534.
- ✓ 3 Steel Erasers, not more than 75¢ each.

We would be glad to have you submit us
samples of linen lined envelopes, the stock size nearest
6 x 3½ inches.

Very truly yours,

Curator.

April 24th, 1923.

Asa L. Shipman's Sons,
100 Chambers Street,
New York.

Gentlemen:

Kindly send us 5,000 yellow second
sheets as per the enclosed sample.

Also send two balls of twine like
the sample, and one ball about twice the
thickness of the sample.

Very truly yours,

Curator.